

## Number Porting Customer Letter of Authority

Please print off sign, scan and return to NCS IT Ltd ([helpdesk@ncs.cloud](mailto:helpdesk@ncs.cloud))

Current Provider		New Provider	
Name		Name	(To) GCP: Fuse 2 Communications Ltd
Address:		Address:	St Georges Square Bolton BL1 2HB
<b>IMPORTANT</b> <b>If this is not a Main Network Provider,</b> <b>you will need to confirm who the</b> <b>current provider is re selling for</b>			

Customer's Details <i>(as shown on most recent bill from current provider)</i>	
Company Name	
Billing Address	
Town/City	
Country	
Post Code	
Company Registration No.	
Account No. (Non-Geo only)	

This is to notify you that I (representing the customer shown above) have decided to port the above Direct Dialling In (DDI) or \*VPN/Centrex geographic number(s) from you to the Gaining Operator (also shown above).

The Gaining Operator is authorised to act on my behalf in this matter.

I recognise that it is my responsibility to arrange cessation of, or changes to, any other services currently provided by you if required.

You have my authority to disclose to the Gaining Operator such information regarding the \*Direct Dialling In (DDI) or \*VPN/Centrex site(s) and numbers quoted, together with any other numbers as are necessary to allow this port to proceed.

There are continuation sheets attached (Complete as applicable).

I confirm that I have the authority of my company to make this instruction.

Requester's Details			
Signed			
Print Name		Job title	
Date (DD/MM/YYYY)		Email	

**PLEASE NOTE THAT ANY FIELDS INCOMPLETE OR INACCURATE WILL DELAY THE PORTING AND WILL BE REJECTED. A £20 CHARGE WILL APPLY PER REJECTION**



<b>Company Name</b>	
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Numbers to be Ported		
Site Address <small>(Address that the numbers are registered against with the current provider)</small>	Single Numbers  <small>(Geo &amp; Non Geo Numbers)</small>	Number Ranges/Associated Numbers  <small>(Geo &amp; Non Geo Numbers)</small>

Requester's Details			
Signed			
Print Name		Job title	
Date (DD/MM/YYYY)		Email	

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